



DEPARTMENT OF EDUCATION OFFICE OF THE SUPERINTENDENT



www.gdoe.net

P.O. Box D.E., Hagatña, Guam 96932

Telephone: (671)475-0457 or 300-1547/1536 • Fax: (671)472-5003

Email: nbunderwood@gdoe.net

Nerissa Bretania Underwood, Ph.D.
Superintendent of Education

March 2, 2010

MEMORANDUM

To: Office of the Governor of Guam
Speaker, 30th Guam Legislature

From: Superintendent of Education

Subject: Transmittal of DE-1(s) GG-1 or Contract of Employees)
Ref: Public Law 30-55, Section 6(a)

MAR 12 PM 2:30

Buenas! I am transmitting the following DE-1(s) pursuant to Public Law 30-55, Section 6(b) which states, "Starting thirty (30) days after the start of the Fiscal Year 2010 and monthly thereafter, the Superintendent shall provide a copy of the GG-1 or Contract of each employee hired to fill any vacancy or new position."

Should you have any question regarding these documents, please contact my office.

NERISSA BRETANIA UNDERWOOD, Ph.D.

Attachments

36-10-0210

Speaker
Ph.D.
3/9/10
4:30



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) TRICIA SAN NICOLAS	2. D.O.B 03/11/1975	3. E.I.N. 690005572	4. Date Requested 01/26/2010
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5. Nature of Action (Use Standard Terminology) PROMOTION FULL-TIME EMPLOYEE	6. Legal Authority: Public Law 26-26	7. Effective Date 10/01/2009
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FROM	DESCRIPTION	TO
TEACHER IV (03423) PAY GRADE LT-6, \$40,902.00 P/A DEPARTMENT OF EDUCATION SECONDARY (MIDDLE SCHOOL) L.P. UNTALAN MIDDLE (4035) 11.10.40.35.10.0111.0000	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	SCHOOL ASSISTANT SCHOOL PRINCIPAL, MIDDLE SCHOOL (03443) PAY GRADE OT-5, \$50,346.00 P/A DEPARTMENT OF EDUCATION SECONDARY (MIDDLE SCHOOL) L.P. UNTALAN MIDDLE (4035) 11.10.40.35.24.0111.0000

14. REMARKS:

LOCALLY FUNDED

PERMANENT POSITION

VICE: SELF

Certified By: KRISTIN A. ROMERO Date: 1/27/10

Certified Funds Available: Amount: \$50,346.00 P/A

15. Requested By: (Signature and Title) ANTONETTE MUÑA SANTOS, Assistant Administrator-Personnel Services Division	16. For additional information call (Name and Tel. No.) IRIS M. CRUZ, PS NON- TEACHING RECRUITMENT
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17. Approved By: NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>2/1/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICERS CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) JAMES M. PETITTE	2. D.O.B 01/09/1962	3. E.I.N. 690004587	4. Date Requested 01/22/2010
5. Nature of Action (Use Standard Terminology) TRANSFER & PROMOTION FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 01/22/2010

FROM	DESCRIPTION	TO
PUPIL-PERSONNEL SERVICES ADMINISTRATOR (02050)	8. Position Title	SCHOOL PRINCIPAL, SECONDARY (HIGH SCHOOL) (03446)
PAY GRADE Q-9, \$66,701.00 P/A	9. PG Step, Salary	PAY GRADE RT-10, \$79,449.00 P/A
DEPARTMENT OF EDUCATION	10. Department	DEPARTMENT OF EDUCATION
STUDENT SUPPORT SERVICES (2500)	11. Division	SOUTHERN HIGH (4046)
	12. Section	
11.10.25.00.21.0111.0000	13. Allotment No.	11.10.40.46.24.0111.0000

14. REMARKS:

LOCALLY FUNDED

PERMANENT POSITION

VICE: REYES, JIM S.

Certified By: KRISTIN ROMERO Date: 1/26/10

Certified Funds Available: Amount: \$79,449.00 P/A

15. Requested By: (Signature and Title) <p style="text-align: center;">ANTONETTE MUÑA SANTOS, Assistant Administrator-Personnel Services Division</p>	16. For additional information call (Name and Tel. No.) <p style="text-align: center;">IRIS M. CRUZ, PS Non-Teaching Recruitment Section</p>
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17. Approved By: <p style="text-align: center;">NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education</p> <p>DATE: <u>2/1/10</u></p>	18. Approved By: (Releasing Dept. Head for Transfers Only) <p style="text-align: right;">DATE: _____</p>
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) DEVENECIA, JOSEPH R.	2. D.O.B 2/7/1966	3. Employee ID No. 690011085	4. Date Requested 01/15/2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 1/29/2010 ASAP

FROM	DESCRIPTION	TO
	8. Position Title	TEACHER II (03421)
	9. PG Step & Salary	PAY GRADE K-2, \$29,865.00 P/A
	10. Department	DEPARTMENT OF EDUCATION
	11. Division	SECONDARY
	12. Section	SOUTHERN HIGH (4046)
	13. Allotment No.	11.10.40.46.10.0111.0000

14. REMARKS:

LOCALLY FUNDED

VICE: SELF

PERMANENT POSITION

SUBJECT TO SATISFACTORY OF MEDICAL EXAMINATION.

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 1/8/2010

Reviewed By: KRISTIN A. ROMERO Date: 1/20/10

Certified Funds Available: Amount: **\$29,865.00 P/A**

15. Requested By: (Signature and Title) ANTONETTE MUÑA SANTOS, Assistant Administrator Personnel Services Division	16. For additional information call (Name and Tel. No.) DORIS F. FAISAO, Teaching Recruitment Section
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17. Approved By: NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/26/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

RECEIVED
DOE PSY
JAN 26 2010

RECEIVED
FINANCIAL AFFAIRS DIVISION
JAN 23 2010
GUNY PUBLIC SCHOOL SYSTEM

sac/dimer/ABC
1/15/10



FINANCIAL SERVICES DIVISION

DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) DANIELLE C BANSIL	2. D.O.B 09/22/1987 03/08/1986	3. EIN 69001143	4. Date Requested 01/15/2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 2/1/2010 ASAP

FROM	DESCRIPTION	TO
	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	TEACHER II (03412) Pay Grade K-2, \$29,865.00 P/A DEPARTMENT OF EDUCATION ELEMENTARY AS TUMBO ELEM (3025) 11.10.30.25.10.0111.000

14. REMARKS:

VICE: PERALTA, JENNIFER

Reviewed By: *Kristin A. Romero* Date: 1/20/10
KRISTIN A. ROMERO

Certified Funds Available: Amount: \$29,865.00 P/A

15. Requested By: (Signature and Title) <i>Antonette Muna Santos</i> ANTONETTE MUNA SANTOS, Assistant Personnel Administrator Services Division	16. For additional information call (Name and Tel. No.) <i>Doris F. Faisao</i> DORIS F. FAISAO, PSIII Teaching Recruitment Section
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17. Approved By: <i>Nerissa Bretania Underwood</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/20/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

DOE PSD
JAN 26 2010

eve/dmer/ABC
1/15/2010



**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE-1 Rev. 05-12-06

1. Name (First, Middle, last) To Be Recruited:	2. D.O.B.	3. EIN	4. Date Requested 8/05/2009
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5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE	6. Legal Authority: PUBLIC LAW 26-26	7. Effective Date 2/1/2010 8/10/2009
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FROM	DESCRIPTION	TO
	8. Position Title	TEACHER II (03421)
	9. Pay Grade, Step and Salary	PAY GRADE K-04, \$33,378.00 P/A
	10. Department	GUAM DEPARTMENT OF EDUCATION
	11. Division	ELEMENTARY
	12. Section	MACHANANAO ELEM. SCHOOL (3027)
	13. Allotment No.	11.00.30.27.10.0111.0000 10.00.30.27.10.0111.0000

14. Remarks:

LOCALLY FUNDED

VICE: SANTOS, ERICA (SPECIAL ED) WHO TRANSFER TO SPECIAL ED DIVISION IS EFFECTIVE ON: 8/10/2009.

Certified by: *[Signature]* Date: 8/10/09
Kristin A. Roman 11/13/10
 Certified Funds Available: Amount: \$33,378.00 P/A

15. Requested By: (Signature and Title)

[Signature]
 ANTONETTE MUNA SANTOS,
 Assistant Personnel Services Administrator

16. For additional information call (Name and Tel. No.)

[Signature] *[Signature]*
 DORIS FEJERAN FAISAO, PS III,
 Teacher Recruitment Section

17. Approved By: (Signature and Title)

[Signature]
 NERISSA BRETANIA-SHAFFER, Ph.D
 Superintendent of Education
 Date: 06 AUG 2009

18. Approved By: (Releasing Dept. Head for Transfers Only)

Date:

19. CLEARANCES- ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
Classification				RECEIVED DOE PSD 6 2010 <i>[Signature]</i>	
Employment					
Retirement					
Records					



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) To Be Recruited	2. D.O.B	3. EIN No.	4. Date Requested 1/14/2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 2/2/2010 ASAP

FROM	DESCRIPTION	TO
	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	TEACHER IV (03423) PAY GRADE LT-4, \$37,364.00 P/A DEPARTMENT OF EDUCATION ELEMENTARY J.M. GUERRERO ELEM. (3008) 11.10.30.08.10.0111.0000

14. REMARKS:

LOCALLY FUNDED

VICE: SANTIAGO, CATALINO ^{KA} (5TH GRADE IN LIEU OF CHAMORRO LANGUAGE) WHOSE RESIGNATION WAS EFFECTIVE ON: 10/23/2009COB.

Reviewed By: *[Signature]* Date: 1/15/10

Certified Funds Available: Amount: **\$37,364.00 P/A**

15. Requested By: (Signature and Title) <div style="text-align: center;"><i>[Signature]</i> 01/14/2010</div> ANTONETTE MUNA SANTOS, Assistant Administrator - Personnel Services Division	16. For additional information call (Name and Tel. No.) <div style="text-align: center;"><i>[Signature]</i> 1/14/2010</div> DORIS R. FAISAO, PSIII Teacher Recruitment Section
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17. Approved By: <div style="text-align: center;"><i>[Signature]</i></div> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/15/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) <div style="text-align: center;">RECEIVED</div> DATE: _____
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED				
TO	ACTION	BY	DATE	BUDGET SECTION
CLASSIFICATION				<div style="border: 1px solid black; padding: 5px;"> RECEIVED DOE PSD JAN 15 2010 </div>
EMPLOYMENT				
RETIREMENT				
RECORDS				



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. EIN	4. Date Requested 01/12/2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 2/4/2010 A.S.A.P.

FROM	DESCRIPTION	TO
	8. Position Title	TEACHER IV (03423)
	9. PG Step, Salary	Pay Grade LT-4, \$37,364.00 P/A
	10. Department	DEPARTMENT OF EDUCATION
	11. Division	ELEMENTARY
	12. Section	M.A. ULLOA ELEM (3013)
	13. Allotment No.	11.10.30.13.10.0111.0000 <i>P. 1.15.10</i>

14. REMARKS:

LOCALLY FUNDED

VICE: EDITH GUERRERO, (TIV- KINDERGARTEN) WHOSE RETIREMENT WAS EFFECTIVE: 12/31/2009. *(214/210000)*

Reviewed By: *Kristin A. Romero* Date: 1/15/10
KRISTIN A. ROMERO

Certified Funds Available: Amount: \$37,364.00 P/A

15. Requested By: (Signature and Title) <i>Antonette Muna Santos</i> ANTONETTE MUNA SANTOS, Assistant Personnel Administrator Services Division	16. For additional information call (Name and Tel. No.) <i>Doris F. Faisao</i> DORIS F. FAISAO, PSIII Teaching Recruitment Section
17. Approved By: <i>Nerissa Bretania Underwood</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/15/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____

19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

	TO	ACTION	BY	DATE	BUDGET SECTION		MANAGEMENT SECTION	
					DOE	PSD		
CLASSIFICATION								
EMPLOYMENT								
RETIREMENT								
RECORDS								



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) CRUZ, JONAANDREA A	2. D.O.B 01/05/1987	3. EIN 6900011352	4. Date Requested 01/28/2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 02/09/2010 ASAP*

FROM	DESCRIPTION	TO
	8. Position Title TEACHER II (03412)	
	9. PG Step, Salary Pay Grade K-2, \$29,865.00 P/A	
	10. Department DEPARTMENT OF EDUCATION	
	11. Division ELEMENTARY	
	12. Section CHIEF BRODIE ELEM (3024)	
	13. Allotment No. 11.10.30.24.10.0111.000	

14. REMARKS:

VICE: MAYBERRY, MARY (TIV) 5TH GRADE IN LIEU OF 2ND GRADE, WHOSE RESIGNATION WAS EFFECTIVE: 09/21/2009

Reviewed By: *Kristin A. Romero* Date: 1/29/10
KRISTIN A. ROMERO

Certified Funds Available: Amount: \$29,865.00 P/A

15. Requested By: (Signature and Title) ANTONETTE MUNA SANTOS, Assistant Personnel Administrator Services Division	16. For additional information call (Name and Tel. No.) DORIS F. FAISAO, PSIII Teaching Recruitment Section <i>1/28/10</i>
17. Approved By: NERISSA/BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>2/1/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____

19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					



**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) To Be Recruited	2. D.O.B	3. Social Security No.	4. Date Requested 12/9/2009
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 2/9/2010 A S A P

FROM	DESCRIPTION	TO
	8. Position Title	TEACHER IV (03423)
	9. PG Step, Salary	PAY GRADE LT-4, \$37,364.00 P/A
	10. Department	GUAM DEPARTMENT OF EDUCATION
	11. Division	SECONDARY
	12. Section	SOUTHERN HIGH (4046)
	13. Allotment No.	11.10.40.46.10.0111.0000

14. REMARKS:

LOCALLY FUNDED

VICE: VOLD, STEPHEN WHOSE TERMINATION WAS EFFECTIVE 11/24/2009.

(Science)

Reviewed By: *Kristin Romero* Date: 12/10/09

Certified Funds Available: Amount: \$37,364.00 P/A

15. Requested By: (Signature and Title) <i>Antonette Muña Santos</i> ANTONETTE MUÑA SANTOS, Assistant Administrator - Personnel Services Division	16. For additional information call (Name and Tel. No.) <i>Doris F. Faisao</i> DORIS F. FAISAO, PSIII Teacher Recruitment Section
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17. Approved By: <i>Nerissa Bretania Underwood</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: _____	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED			
TO	ACTION	BY	DATE
CLASSIFICATION			
EMPLOYMENT			
RETIREMENT			
RECORDS			

BUDGET SECTION
FINANCIAL AFFAIRS DIVISION
DEC 10 2009
COMPUTERIZED LEGAL SYSTEM

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sac/dmer/ABC/AMS



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) RODRIGUEZ, PATRICIA LEIGH T.	2. D.O.B 2/6/1987	3. Employee ID No. 690011363	4. Date Requested 01/29/2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 2/11/2010 A S A P

FROM	DESCRIPTION	TO
	8. Position Title	TEACHER II (03421)
	9. PG Step & Salary	PAY GRADE K-2, \$29,865.00 P/A
	10. Department	DEPARTMENT OF EDUCATION
	11. Division	SECONDARY
	12. Section	A.I. JOHNSTON MIDDLE (4030)
	13. Allotment No.	11.10.40.30.10.0111.0000

14. REMARKS:


LOCALLY FUNDED

VICE: ECLAVEA, HAZEL

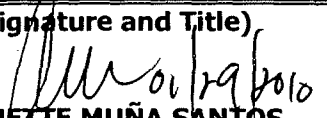
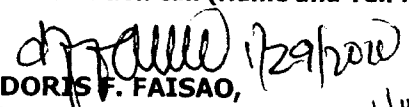
PERMANENT POSITION


SUBJECT TO SATISFACTORY OF MEDICAL EXAMINATION.

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 1/19/2010


 Reviewed By: KRISTIN A. ROMERO Date: 2/4/10


Certified Funds Available: Amount: \$29,865.00 P/A

15. Requested By: (Signature and Title)  ANTONETTE MUÑA SANTOS, Assistant Administrator Personnel Services Division	16. For additional information call (Name and Tel. No.)  DORIS F. FAISAO, Teaching Recruitment Section uw/4-1/10
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17. Approved By:  NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>2/11/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

 sac/dmer/ABC

1. Name (First, Middle, Last) Marian William C. MAFNAS	2. D.O.B 11/25/1983	3. Employee ID No.	4. Date Requested 02-24-2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 02-26-2010

FROM	DESCRIPTION	TO
	8. Position Title	SUPPLY MANAGEMENT ADMINISTRATOR (01451)
	9. PG Step & Salary	PAY GRADE N-1, \$31,064.00 P/A
	10. Department	DEPARTMENT OF EDUCATION
	11. Division	PROCUREMENT & SUPPLY MGMT. (2800)
	12. Section	
	13. Allotment No.	11.10.28.00.25.0111.0000

14. REMARKS:

PERMANENT POSITION

LOCALLY FUNDED

VICE: ALCANTARA, Roque A. whose RETIREMENT WAS Effective: 08-27-2009 COB.

Reviewed By: *Kristin Romero* KRISTIN ROMERO Date: 2/25/10
 Certified Funds Available: Amount: \$31,064.00 P/A

15. Requested By: (Signature and Title)
Antonette Muña Santos
 ANTONETTE MUÑA SANTOS,
 Assistant Administrator Personnel Services Division

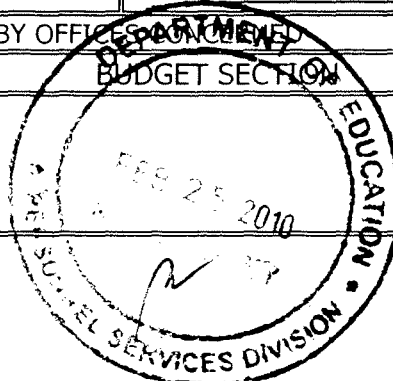
16. For additional information call (Name and Tel. No.)
Irish M. Cruz
 IRIS M. CRUZ, PS
 Non-Teaching Recruitment Section

17. Approved By:
Nerissa Bretania Underwood
 NERISSA BRETANIA UNDERWOOD, Ph.D.
 Superintendent of Education
 DATE: _____

18. Approved By: (Releasing Dept. Head for Transfers Only)
 DATE: _____

19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICE RESPONSIBLE

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					



iris/AMS

x/m



**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1 REV. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. Employee ID No.	4. Date Requested 10/2/2009
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: Public Law 26-26	7. Effective Date A. ASAP B. 5/27/2010 COB

FROM	DESCRIPTION	TO
B. TEACHER I (On-Call Substitute) (03480)	8. Position Title	A. TEACHER I (On-Call Substitute) (03480)
Pay Grade G-01, \$9.00 PER HOUR	9. Pay Grade Step, & Salary	Pay Grade G-01, \$9.00 PER HOUR
GUAM DEPARTMENT OF EDUCATION	10. Department	GUAM DEPARTMENT OF EDUCATION
ELEMENTARY	11. Division	ELEMENTARY
FINEGAYAN ELEMENTARY (3006)	12. Section	FINEGAYAN ELEMENTARY (3006)
11.10.30.06.10.0111.0000	13. Allotment No.	11.10.30.06.10.0111.0000 <i>11-0113 Q 10-2-09</i>

18. REMARKS:

TEMPORARY POSITION

LOCALLY FUNDED

Continuance of employment subject to availability of funds.

PURSUANT TO P.L. 30-55, SUBSTITUTE TEACHER FUNDING FOR FY 2010 IS \$19,440.00 P/A.

Reviewed By: *G. Wesley*
GERALDINE O. WESLEY Date: 10/02/09

Certified Funds Available: Amount: \$ 19,440.00 P/A

14. Requested By: (Signature and Title) <i>Antonette Muna Santos</i> ANTONETTE MUNA SANTOS, Assistant Administrator Personnel Services Division	15. For additional information call (Name and Tel. No.) <i>Annie B. Cruz</i> ANNIE B. CRUZ, Personnel Specialist IV
16. Approved By: <i>Nerissa Bretania Underwood</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>06 OCT 2009</u>	17. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____

18. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					



**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1 REV. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. Employee ID No.	4. Date Requested 10/2/2009
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	6. Legal Authority: Public Law 26-26		7. Effective Date A. ASAP B. 5/27/2010 COB

FROM	DESCRIPTION	TO
B. TEACHER I (On-Call Substitute) (03480) Pay Grade G-01, \$9.00 PER HOUR GUAM DEPARTMENT OF EDUCATION ELEMENTARY P.C. LUJAN ELEMENTARY (3017) 11.10.30.17.10.0111.0000	8. Position Title 9. Pay Grade Step, & Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. TEACHER I (On-Call Substitute) (03480) Pay Grade G-01, \$9.00 PER HOUR GUAM DEPARTMENT OF EDUCATION ELEMENTARY P.C. LUJAN ELEMENTARY (3017) <i>11-0113 A-10.5.09</i> 11.10.30.17.10.0111.0000

28. REMARKS:

TEMPORARY POSITION

LOCALLY FUNDED

Continuance of employment subject to availability of funds.

PURSUANT TO P.L. 30-55, SUBSTITUTE TEACHER FUNDING FOR FY 2010 IS \$19,440.00 P/A.

Reviewed By: *Geraldine O. Wesley* **GERALDINE O. WESLEY** Date: *10/5/09*

Certified Funds Available: Amount: **\$ 19,440.00 P/A**

14. Requested By: (Signature and Title) <i>Antonette Muna Santos</i> ANTONETTE MUNA SANTOS, Assistant Administrator Personnel Services Division	15. For additional information call (Name and Tel. No.) <i>Annie B. Cruz</i> ANNIE B. CRUZ, Personnel Specialist IV
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16. Approved By: <i>Nerissa Bretania Underwood</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <i>10/2/2009</i>	17. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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18. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

OCT 07 2009
RECEIVED



**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1 REV. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. Employee ID No.	4. Date Requested 10/2/2009
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5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	6. Legal Authority: Public Law 26-26	7. Effective Date A. ASAP B. 5/27/2010 COB
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FROM	DESCRIPTION	TO
B. TEACHER I (On-Call Substitute) (03480) Pay Grade G-01, \$9.00 PER HOUR GUAM DEPARTMENT OF EDUCATION ELEMENTARY CHIEF BRODIE ELEMENTARY (3024) 11.10.30.24.10.0111.0000	8. Position Title 9. Pay Grade Step, & Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. TEACHER I (On-Call Substitute) (03480) Pay Grade G-01, \$9.00 PER HOUR GUAM DEPARTMENT OF EDUCATION ELEMENTARY CHIEF BRODIE ELEMENTARY (3024) <i>11.03 A-10.5.09</i> 11.10.30.24.10.0111.0000

35. REMARKS:

TEMPORARY POSITION

LOCALLY FUNDED

Continuance of employment subject to availability of funds.

PURSUANT TO P.L. 30-55, SUBSTITUTE TEACHER FUNDING FOR FY 2010 IS \$9,720.00 P/A.

Reviewed By: *Geraldine O. Wesley* **GERALDINE O. WESLEY** Date: 10/5/09

Certified Funds Available: Amount: **\$ 9,720.00 P/A**

14. Requested By: (Signature and Title)

Antonette Muna Santos

ANTONETTE MUNA SANTOS,
Assistant Administrator Personnel Services Division

15. For additional information call (Name and Tel. No.)

Annie B. Cruz

ANNIE B. CRUZ,
Personnel Specialist IV

16. Approved By:

Nerissa Bretania Underwood

NERISSA BRETANIA UNDERWOOD, Ph.D.
Superintendent of Education
DATE: 6 OCT 2009

17. Approved By: (Releasing Dept. Head for Transfers Only)

DATE: _____

18. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED						
TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION	
CLASSIFICATION						
EMPLOYMENT						
RETIREMENT						
RECORDS						



**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1 REV. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. Employee ID No.	4. Date Requested 10/2/2009
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: Public Law 26-26	7. Effective Date A. ASAP B. 5/27/2010 COB

FROM	DESCRIPTION	TO
B. TEACHER I (On-Call Substitute) (03480) Pay Grade G-01, \$9.00 PER HOUR GUAM DEPARTMENT OF EDUCATION SECONDARY SIMON SANCHEZ HIGH SCHOOL (4044) 11.10.40.44.10.0111.0000	8. Position Title 9. Pay Grade Step, & Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. TEACHER I (On-Call Substitute) (03480) Pay Grade G-01, \$9.00 PER HOUR GUAM DEPARTMENT OF EDUCATION SECONDARY SIMON SANCHEZ HIGH SCHOOL (4044) 11.10.40.44.10.0111.0000 <i>11.0113 A-10.5.01</i>

49. REMARKS:

TEMPORARY POSITION

LOCALLY FUNDED

Continuance of employment subject to availability of funds.

PURSUANT TO P.L. 30-55, SUBSTITUTE TEACHER FUNDING FOR FY 2010 IS \$68,040.00 P/A.

Reviewed By: *[Signature]* **GERALDINE O. WESLEY** Date: 10/5/09

Certified Funds Available: Amount: **\$ 68,040.00 P/A**

14. Requested By: (Signature and Title) <i>[Signature]</i> ANTONETTE MUNA SANTOS, Assistant Administrator Personnel Services Division	15. For additional information call (Name and Tel. No.) <i>[Signature]</i> ANNIE B. CRUZ, Personnel Specialist IV
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16. Approved By: <i>[Signature]</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: _____	17. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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18. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED						
TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION	
CLASSIFICATION						
EMPLOYMENT						
RETIREMENT						
RECORDS						

**STAFFING REPORT
(As of March 1, 2010)**

FEDERAL FULL TIME RECRUITMENT

NATURE OF ACTION	SCHOOL/DIVISION	POSITION TITLE	Name of Vice	EMPLOYEE NAME	HIRED DATE	FUND	PG/STEP	SALARY
Transfer & Promotion	Sp. Ed. CSPD	Program Coord. IV	Crisostomo, Terese	Perez, Jacob	2/1/2010	F	N-08	\$ 43,490.00
Probational Appointment	Head Start Program	Community Program Aide I	Leon Guerrero, Faith	Rano, Misery	2/2/2010	F	D-01	\$ 15,840.00
Probational Appointment	Head Start Program	Community Program Aide I	Mendiola, Lourdes	Mafnas, Marie C.L.	2/2/2010	F	D-01	\$ 15,840.00
Voluntary Demotion	Sp. Ed. - Infant & Toddler	Teacher II	Owen, Pauline	Guerrero, Gloriana Marie	2/25/2010	F	K-05	\$ 35,135.00
4								

FEDERAL PART TIME RECRUITMENT

NATURE OF ACTION	SCHOOL/DIVISION	POSITION TITLE	Name of Vice	EMPLOYEE NAME	HIRED DATE	FUND	PG/STEP	SALARY
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Salas, Cynthia	Craggette, Dayna	2/19/2010 - 5/27/2010	F	D-01	\$7.62 P/A
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Lara, Rosemarie	Cepeda, Charlene	2/19/2010 - 5/27/2010	F	D-01	\$7.62 P/A
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Mesias, Richard	Siguenza, Kyle D.	2/19/2010 - 5/27/2010	F	D-01	\$7.62 P/A
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Pangelinan, Dwayne	Tenorio, Rosanna Marie	2/19/2010 - 5/27/2010	F	D-01	\$7.62 P/A
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Rolinski, Christopher	Quinata, Rosa B.	2/19/2010 - 5/27/2010	F	D-01	\$7.62 P/A
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Obet, Deites	Lizama, Mercy Q.	2/19/2010 - 5/27/2010	F	D-01	\$7.62 P/A
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Santos, Percy	Duenas, Michelle R.T.	2/19/2010 - 5/27/2010	F	D-01	\$7.62 P/A
Limited Term - Part-Time	Special Ed. - One to One	School Aide I	Torre, Arlene	Palacios, Bonnie	2/22/2010 - 5/27/2010	F	D-01	\$7.62 P/A
8								

FEDERAL (PART TIME-ON-CALL SUBSTITUTE TEACHER) RECRUITMENT

NATURE OF ACTION	SCHOOL/DIVISION	POSITION TITLE		# Recruited per school	HIRED DATE	FUND	PG/STEP	SALARY
Limited Term Part-Time	Head Start	Teacher I (On-Call Sub.)		1	2/2/2010	L	H-1	\$9.00
1								



DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) JACOB J. PEREZ	2. D.O.B 12/02/75	3. E.I.N. 690007734	4. Date Requested 01/20/2010
5. Nature of Action (Use Standard Terminology) TRANSFER & PROMOTION FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 02/01/2010 -ASAP- <i>Jpr</i>

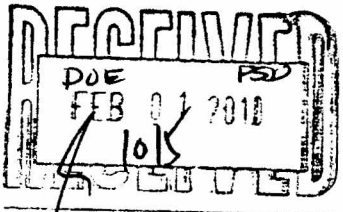
FROM	DESCRIPTION	TO
SOCIAL WORKER III (03075)	8. Position Title	PROGRAM COORDINATOR IV (02123)
PAY GRADE M-8, \$40,150.00 P/A	9. PG Step, Salary	PAY GRADE N-8, \$43,490.00 P/A
DEPARTMENT OF EDUCATION	10. Department	DEPARTMENT OF EDUCATION
SPECIAL EDUCATION	11. Division	SPECIAL EDUCATION
EH PROGRAM (5069)	12. Section	CSPD (5096)
22.09.50.00.20.0111.9523	13. Allotment No.	22.09.50.00.20.0111.9530 <i>Jpr</i>

14. REMARKS:

FEDERALLY FUNDED

CONTINUATION OF EMPLOYMENT IS SUBJECT TO THE AVAILABILITY OF FUNDS.

VICE: CRISOSTOMO, TERESE



Reviewed By: *Helen Legaspi* **HELEN LEGASPI** Date: 1/28/10

Certified Funds Available: Amount: \$43,490.00 P/A *Jpr*

15. Requested By: (Signature and Title) <i>Antonette Muña Santos</i> ANTONETTE MUÑA SANTOS, Assistant Administrator-Personnel Services Division	16. For additional information call (Name and Tel. No.) <i>Irish M. Cruz</i> IRIS M. CRUZ PS Non-Teaching Recruitment Section
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17. Approved By: <i>Nerissa Bretania Underwood</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: _____	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 12/16/2009
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 02/02/2010 *ASAP**

FROM	DESCRIPTION	TO
	8. Position Title	COMMUNITY PROGRAM AIDE I (03005)
	9. PG Step, Salary	PAY GRADE D-1, \$15,840.00 P/A
	10. Department	GUAM DEPARTMENT OF EDUCATION
	11. Division	HEAD START PROGRAM (3100)
	12. Section	
	13. Allotment No.	21.09.31.00.20.0111.3201 <i>gm</i>

14. REMARKS:

PERMANENT POSITION

FEDERALLY FUNDED

CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS

VICE: LEON GUERRERO, FAITH WHO WAS PROMOTED EFFECTIVE 12/01/2009.

[Signature]
 Certified By: HELEN LEGASPI Date: 12/21/09

Certified Funds Available: Amount: \$15,840.00 P/A *gm*

15. Requested By: (Signature and Title) <i>[Signature]</i> ANTONETTE MUÑA SANTOS, Assistant Assistant Administrator-Personnel Services Division	16. For additional information call (Name and Tel. No.) <i>[Signature]</i> IRIS M. CRUZ, PS Non-Teaching Recruitment <i>[Signature]</i>
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17. Approved By: <i>[Signature]</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE:	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE:
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

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**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 12/16/2009
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 02/02/2010 **ASST**

FROM	DESCRIPTION	TO
	8. Position Title	COMMUNITY PROGRAM AIDE I (03005)
	9. PG Step, Salary	PAY GRADE D-1, \$15,840.00 P/A
	10. Department	GUAM DEPARTMENT OF EDUCATION
	11. Division	HEAD START PROGRAM (3100)
	12. Section	
	13. Allotment No.	21.09.31.00.20.0111.3201 <i>Am</i>

14. REMARKS:
PERMANENT POSITION
FEDERALLY FUNDED
CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS
VICE: MENDIOLA, LOURDES WHO WAS PROMOTED EFFECTIVE 12/01/2009.

Certified By: *[Signature]* **HELEN LEGASPI** Date: 12/21/09

Certified Funds Available: Amount: \$15,840.00 P/A *Am*

15. Requested By: (Signature and Title) <i>[Signature]</i> ANTONETTE MUÑA SANTOS, Assistant Assistant Administrator-Personnel Services Division	16. For additional information call (Name and Tel. No.) <i>[Signature]</i> IRIS M. CRUZ, PS Non-Teaching Recruitment
---	--

17. Approved By: <i>[Signature]</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE:	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE:
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

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DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

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DE -1 Rev. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. EIN	4. Date Requested 01/12/2010
5. Nature of Action (Use Standard Terminology) PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority: Public Law 26-26	7. Effective Date 2/25/2010 A.S.A.P.

FROM	DESCRIPTION	TO
	8. Position Title	TEACHER V (03424)
	9. PG Step, Salary	Pay Grade M-4, \$38,824.00 P/A
	10. Department	DEPARTMENT OF EDUCATION
	11. Division	SPECIAL EDUCATION
	12. Section	SPECIAL ED – INFANT & TODDLER (5070)
	13. Allotment No.	22.09.50.70.10.0111.9411

14. REMARKS:

FEDERALLY FUNDED

VICE: OWEN, PAULINE (TII), WHOSE RESIGNATION WAS EFFECTIVE: 11/20/2009COB

Reviewed By: *HELEN C. LEGASPI* Date: 1/21/10

Certified Funds Available: Amount: **\$38,824.00 P/A**

15. Requested By: (Signature and Title)

Antonette Muna Santos
ANTONETTE MUNA SANTOS,
Assistant Personnel Administrator Services Division

16. For additional information call (Name and Tel. No.)

Dorisa Paisao
DORISA PAISAO, PSIII
Teaching Recruitment Section

17. Approved By:

Nerissa Bretania Underwood
NERISSA BRETANIA UNDERWOOD, Ph.D.
Superintendent of Education
DATE: 1/26/10

18. Approved By: (Releasing Dept. Head for Transfers Only)

DATE: _____

19. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION				<div style="border: 2px solid black; padding: 5px; display: inline-block;"> DOE PSD JAN 26 2010 <i>gaddan</i> </div>	
EMPLOYMENT					
RETIREMENT					
RECORDS					

**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 1/7/10
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5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	6. Legal Authority: Public Law 26-26	7. Effective Date A. 1/18/2010 B. 5/27/2010 COB
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FROM	DESCRIPTION	TO
B. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520 <i>DM</i>

14. REMARKS:

FEDERALLY FUNDED

“CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS.”
TEMPORARY POSITION

95 DAYS X 7 HOURS = 665 HOURS
665 HOURS X \$7.62 = \$ 5,067.30
VICE: CYNTHIA SALAS #000126083

Reviewed By: *Kristin Romero* **KRISTIN ROMERO** Date: 1/21/10

Certified Funds Available: Amount: \$5,067.30 P/A *DM*

15. Requested By: (Signature and Title)

MAY A CAMACHO
MAY A CAMACHO,
Assistant Superintendent, Special Education

16. For additional information call (Name and Tel. No.)

ANTONETTE MUNA SANTOS
ANTONETTE MUNA SANTOS
Assistant Administrator, Personnel Services

17. Approved By:

NERISSA BRETANIA UNDERWOOD
NERISSA BRETANIA UNDERWOOD, Ph.D.
Superintendent of Education
DATE: 1/26/10

18. Approved By: (Releasing Dept. Head for Transfers Only)

ANTONETTE MUNA SANTOS
DATE: JAN 26 2010

19. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

GUAM DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 1/7/10
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: Public Law 26-26	7. Effective Date A. 1/18/2010 B. 5/27/2010 COB


FROM	DESCRIPTION	TO
B. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520

14. REMARKS:

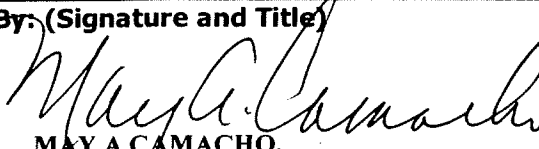
FEDERALLY FUNDED


“CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS.”
TEMPORARY POSITION

95 DAYS X 7 HOURS = 665 HOURS
665 HOURS X \$7.62 = \$ 5,067.30
VICE: ROSEMARIE LARA (who resigned effective 1/4/2010)

Reviewed By:  KRISTIN ROMERO Date: 1/21/10

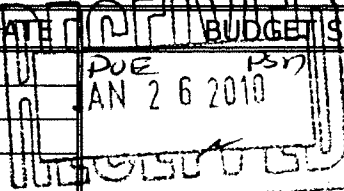
Certified Funds Available: Amount: \$5,067.30 P/A

15. Requested By: (Signature and Title)  MAY A CAMACHO, Assistant Superintendent, Special Education	16. For additional information call (Name and Tel. No.) ANTONETTE MUNA SANTOS Assistant Administrator, Personnel Services
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17. Approved By:  NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/26/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE:
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19. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

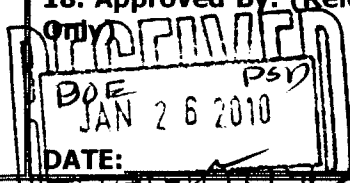
TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					



GUAM DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 1/7/10		
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: Public Law 26-26	7. Effective Date A. 1/18/2010 B. 5/27/2010 COB		
FROM	DESCRIPTION	TO			
B. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520 <i>JW</i>			
14. REMARKS: FEDERALLY FUNDED "CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS." TEMPORARY POSITION 95 DAYS X 7 HOURS = 665 HOURS 665 HOURS X \$7.62 = \$ 5,067.30 VICE: RICHARD MESIAS <div style="text-align: right; margin-right: 100px;"> <i>Kristin Romero</i> Reviewed By: <u>KRISTIN ROMERO</u> Date: <u>1/21/10</u> Certified Funds Available: Amount: <u>\$5,067.30 P/A</u> <i>JW</i> </div>					
15. Requested By: (Signature and Title) <i>Maya Camacho</i> MAY A CAMACHO, Assistant Superintendent, Special Education		16. For additional information call (Name and Tel. No.) <i>Antonette Muna Santos</i> ANTONETTE MUNA SANTOS Assistant Administrator, Personnel Services			
17. Approved By: <i>Nerissa Bretania Underwood</i> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/26/10</u>		18. Approved By: (Releasing Dept. Head for Transfers Only) <i>Antonette Muna Santos</i> DATE: <u>1/26/10</u>			
19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED					
TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					



GUAM DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1

Name (First, Middle, Last) O BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 1/7/10
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: Public Law 26-26	7. Effective Date A. 1/18/2010 B. 5/27/2010 COB



FROM	DESCRIPTION	TO
B. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520

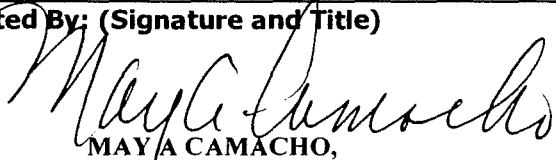
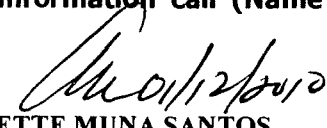
14. REMARKS:


FEDERALLY FUNDED

“CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS.”
TEMPORARY POSITION

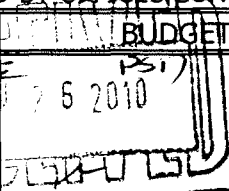
95 DAYS X 7 HOURS = 665 HOURS
665 HOURS X \$7.62 = \$ 5,067.30
VICE: DWAYNE PANGELINAN (who resigned effective 12/31/09)

Reviewed By:  **KRISTIN ROMERO** Date: 1/21/10
 Certified Funds Available: Amount: \$5,067.30 P/A 

15. Requested By: (Signature and Title)  MAYA CAMACHO, Assistant Superintendent, Special Education	16. For additional information call (Name and Tel. No.)  ANTONETTE MUNA SANTOS Assistant Administrator, Personnel Services
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17. Approved By:  NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: 1/21/10	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE:
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19. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

GUAM DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1

1. Name (First, Middle, Last) JE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested <p style="text-align: center;">1/7/10</p>
5. Nature of Action (Use Standard Terminology) <input type="checkbox"/> LIMITED TERM APPOINTMENT <input checked="" type="checkbox"/> TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: <p style="text-align: center;">Public Law 26-26</p>	7. Effective Date <input type="checkbox"/> A. 1/18/2010 <input checked="" type="checkbox"/> B. 5/27/2010 COB

FROM	DESCRIPTION	TO
SCHOOL AIDE I (03403)	8. Position Title	A. SCHOOL AIDE I (03403)
PAY GRADE D-01, \$7.62 P/H	9. PG Step, Salary	PAY GRADE D-01, \$7.62 P/H
GUAM DEPARTMENT OF EDUCATION	10. Department	GUAM DEPARTMENT OF EDUCATION
SPECIAL EDUCATION	11. Division	SPECIAL EDUCATION
ONE-TO-ONE (5066)	12. Section	ONE-TO-ONE (5066)
22.09.50.00.21.0114.9520	13. Allotment No.	22.09.50.00.21.0114.9520

14. REMARKS:

FEDERALLY FUNDED


“CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS.”
TEMPORARY POSITION

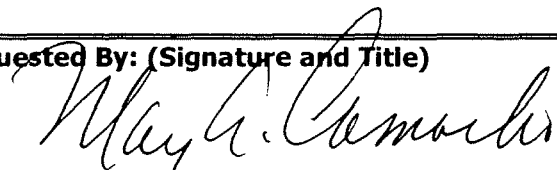
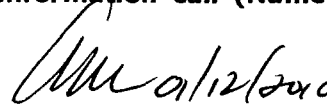

95 DAYS X 7 HOURS = 665 HOURS

665 HOURS X \$7.62 = \$ 5,067.30

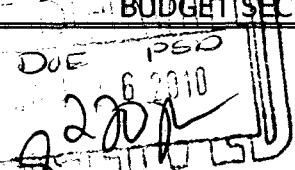
VICE: CHRISTOPHER ROLINSKI #000125901

Reviewed By: KRISTIN ROMERO  Date: 1/21/10

Certified Funds Available: Amount: \$5,067.30 P/A 

<p>15. Requested By: (Signature and Title)</p> <p style="text-align: center;"> MAY A CAMACHO, Assistant Superintendent, Special Education</p>	<p>16. For additional information call (Name and Tel. No.)</p> <p style="text-align: center;"> ANTONETTE MUNA SANTOS Assistant Administrator, Personnel Services</p>
<p>17. Approved By:</p> <p style="text-align: center;"> NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/21/10</u></p>	<p>18. Approved By: (Releasing Dept. Head for Transfers Only)</p> <p>DATE:</p>

9. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 1/7/10
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5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	6. Legal Authority: Public Law 26-26	7. Effective Date A. 1/18/2010 B. 5/27/2010 COB
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FROM	DESCRIPTION	TO
B. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520

14. REMARKS:

FEDERALLY FUNDED

“CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS.”
TEMPORARY POSITION

95 DAYS X 7 HOURS = 665 HOURS
665 HOURS X \$7.62 = \$ 5,067.30
VICE: OBET DEITAS #000126205

Reviewed By: KRISTIN ROMERO Date: 1/21/10

Certified Funds Available: Amount: \$5,067.30 P/A

15. Requested By: (Signature and Title)

MAY A. CAMACHO
MAY A. CAMACHO,
Assistant Superintendent, Special Education

16. For additional information call (Name and Tel. No.)

ANTONETTE MUNA SANTOS
ANTONETTE MUNA SANTOS
Assistant Administrator, Personnel Services

17. Approved By:

NERISSA BRETANIA UNDERWOOD
NERISSA BRETANIA UNDERWOOD, Ph.D.
Superintendent of Education
DATE: 1/26/10

18. Approved By: (Releasing Dept. Head for Transfers Only)

DATE: _____

19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

DUE
JAN 26 2010

**GUAM DEPARTMENT OF EDUCATION
REQUEST FOR PERSONNEL ACTION**

DE -1

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 1/7/10
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: Public Law 26-26	7. Effective Date A. 1/18/2010 B. 5/27/2010 COB

FROM	DESCRIPTION	TO
B. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520

14. REMARKS:

FEDERALLY FUNDED

“CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS.”
TEMPORARY POSITION

95 DAYS X 7 HOURS = 665 HOURS
665 HOURS X \$7.62 = \$ 5,067.30
VICE: PERCY R. SANTOS # 000125528

Reviewed By: KRISTIN ROMERO Date: 1/21/10

Certified Funds Available: Amount: \$5,067.30 P/A

15. Requested By: (Signature and Title) MAY A CAMACHO, Assistant Superintendent, Special Education	16. For additional information call (Name and Tel. No.) ANTONETTE MUNA SANTOS Assistant Administrator, Personnel Services
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17. Approved By: NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/26/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: <u>2/2/10</u>
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19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION					
EMPLOYMENT					
RETIREMENT					
RECORDS					

GUAM DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. E.I.N.	4. Date Requested 1/7/10
5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority: Public Law 26-26	7. Effective Date A. 1/18/2010 B. 5/27/2010 COB

FROM	DESCRIPTION	TO
B. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520	8. Position Title 9. PG Step, Salary 10. Department 11. Division 12. Section 13. Allotment No.	A. SCHOOL AIDE I (03403) PAY GRADE D-01, \$7.62 P/H GUAM DEPARTMENT OF EDUCATION SPECIAL EDUCATION ONE-TO-ONE (5066) 22.09.50.00.21.0114.9520

14. REMARKS:

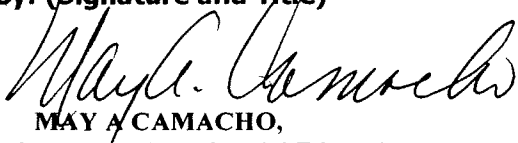
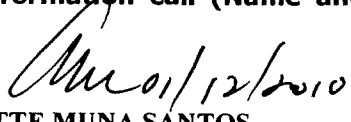
FEDERALLY FUNDED


“CONTINUATION OF EMPLOYMENT IS SUBJECT TO AVAILABILITY OF FUNDS.”
TEMPORARY POSITION

95 DAYS X 7 HOURS = 665 HOURS
665 HOURS X \$7.62 = \$ 5,067.30
VICE: ARLENE TORRE #000126078

Reviewed By: KRISTIN ROMERO Date: 1/21/10

Certified Funds Available: Amount: \$5,067.30 P/A

15. Requested By: (Signature and Title)  MAY A CAMACHO, Assistant Superintendent, Special Education	16. For additional information call (Name and Tel. No.)  ANTONETTE MUNA SANTOS Assistant Administrator, Personnel Services
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17. Approved By:  NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: <u>1/26/10</u>	18. Approved By: (Releasing Dept. Head for Transfers Only) DATE:
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19. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION				DOE PS	
EMPLOYMENT				1/26/10	
RETIREMENT					
RECORDS					



GUAM DEPARTMENT OF EDUCATION REQUEST FOR PERSONNEL ACTION

DE -1 REV. 05-12-06

1. Name (First, Middle, Last) TO BE RECRUITED	2. D.O.B	3. Social Security No.	4. Date Requested 11/18/2009
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5. Nature of Action (Use Standard Terminology) A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	6. Legal Authority: Public Law 26-26	7. Effective Date A. 12/01/2009 B. 05/27/2010 COB
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FROM	DESCRIPTION	TO
B. TEACHER I (On-Call Substitute) (03480) Pay Grade G-1, \$9.00 Per Hour GUAM DEPARTMENT OF EDUCATION HEADSTART PROGRAMS (3100) 21.09.31.00.22.0113.3201	8. Position Title 9. Pay Grade Step, & Salary 10. Department 11. Division 12. Section 13. Allotment No.	B. TEACHER I (On-Call Substitute) (03480) Pay Grade G-1, \$9.00 Per Hour GUAM DEPARTMENT OF EDUCATION HEADSTART PROGRAMS (3100) 21.09.31.00.22.0113.3201

13. REMARKS:

100 % Federally Funded

Temporary Position
Continuation of employment subject to availability of funds or continuation of program whichever comes first. Subject to termination at any time without cause and without advance, notice Pursuant to Section 904.603 (A) (5).

\$9.00 x 6 hours = \$54.00 x 109 days = \$5,886.00 P/A

Reviewed By: *[Signature]* **KRISTIN A. ROMERO** Date: 12/02/09
 HELEN C. LECASPI
 Certified Funds Available: Amount: \$5,886.00 P/A

14. Requested By: (Signature and Title) <i>[Signature]</i> 11/23/2009 ANTONETTE MUNA SANTOS, Assistant Administrator Personnel Services Division	15. For additional information call (Name and Tel. No.) <i>[Signature]</i> 11/18/09 ANNIE B. CRUZ, Personnel Operations Supervisor
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16. Approved By: <i>[Signature]</i> NERISSA BRETANIA UNDERWOOD, PH.D. Superintendent of Education DATE: <u>12/4/09</u>	17. Approved By: (Releasing Dept. Head for Transfers Only) DATE: _____
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18. CLEARANCES – ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED

TO	ACTION	BY	DATE	BUDGET SECTION	MANAGEMENT SECTION
CLASSIFICATION				RECEIVED 61203-129 DEC 8 4 2009	JAN 6 2010 <i>[Signature]</i>
EMPLOYMENT					
RETIREMENT					
RECORDS					

RTM/ABC/AMS
[Signature]